

Heathfield House School

Misbehaviour and Exclusion Policy

It is of the utmost importance to the school to ensure every child has equal opportunities to the broad curriculum provided within Heathfield House School. Every possible step will be taken to avoid excluding or suspending a child from the school. However, this is not always possible as a result of behaviour, actions etc. that need to be maintained in order to continue the good reputation of the school and to ensure that pupil learning is not affected. As such Caroline Goodson may, in her discretion, require a parent/carer to remove or suspend your child if she considers that your child's attendance, progress or behaviour (including behaviour outside school, when wearing the school uniform) is seriously unsatisfactory and, in the reasonable opinion of the proprietors, the removal is in the best interests of the child or other children within the school. This policy applies to the whole school including the EYFS.

Aims

- to ensure all children get the best education possible within the school
- to ensure the behaviour within the school is of a good standard

Procedure

In order to establish good behaviour within the school there are clear systems in place of which children are very aware. There is a positive reward system in each class, as well as commendations to reward good behaviour. There is also a 'Behaviour level system' in place. Children are given levels if their behaviour is not acceptable.

A formal Behaviour Management is utilized in Years 3 to 6 – it is a 5 Level System for Poor Behaviour

The "5 Level System" is visible in all class rooms

5 Level System:

Level 1: Verbal reminder

Level 2: Move seat

Level 3: Miss a break

Level 4: Miss 5 breaks

Level 5: Misconduct. Miss 5 Lunch breaks – First 30 mins by office then to have lunch, class teacher will then make a phone call home to discuss the behaviour of the child with a parent.

- If a child receives three Level 4s or 5s in a term, the school will then contact the parents and arrange meeting to discuss the child's behaviour.

A similar system is utilized in Reception to Year 2. Frogs and 5 step Lily pads the children are very aware of the 5 Level system that includes warnings and consequences. Parents are informed if children receive 3 or 4 Lily pads on a regular basis.

A child may be excluded or suspended from Heathfield House School if Caroline Goodsman and Pauline Williamson feel it is in the best interest of the child or other children within the school. If a child is to be excluded or suspended parents will be called into the school to discuss the reason for the exclusion/suspension. Please refer to the parental terms and conditions as to the financial implications of a suspension or exclusion.

Reviewed July 2018 by Caroline Goodsman